

St Jude's Primary School Assessment and Reporting Procedures



St Jude's Primary School is a school which operates with the consent of the Catholic Archbishop of Melbourne and is owned, operated and governed by Melbourne Archdiocese Catholic Schools Ltd (MACS).

This section sets out the steps that are taken at St Jude's Primary School to adhere to the Assessment and Reporting Policy.

St Jude's Primary School Assessment and Reporting Procedures

	School procedures
1. Methods used to assess student learning progress and achievement	
1.1 Formative assessment	
1.2 Summative assessment	
1.3 Students with additional learning needs	
2. Process for developing assessment tasks	
3. Cycle of review and assessment practices	
3.1 Student data	
3.2 Identification of data	
3.3 Collection of data (cycle, methods, storage)	
3.4 Analysis of data	
3.5 Interpretation of data	
3.6 Use of data to inform teaching and assessment practices	
4. Reporting practices	
4.1 Formative assessment	
4.2 Summative assessment	

4.3 Written reports	
4.4 Student/teacher/parent conferences	
4.5 Students with additional learning needs	<p><i>Ongoing monitoring of data within level teams and LD team.</i></p> <p><i>LEAP intervention for low to no growth provided in 5 - 8 week cycles.</i></p> <p><i>Smart goals/PLPs reviewed, adjusted and consulted every term.</i></p>
5. Students with additional learning needs	
5.1 Personalised Learning Plans	<i>Reviewed, adjusted and consulted every term. Stored in class folders within Intervention.</i>
5.2 NCCD data	<p><i>All data is stored in the individual student folders with restricted access. All other data kept within the intervention / NCCD folders.</i></p> <p><i>NCCD adjustments are moderated within the team with class teacher twice a year.</i></p>
6. Participation in national testing programs such as NAPLAN, PISA	